99 Farm Road, Bangor, ME 04401 (Main School)
75 Allen Street, Wilton, ME 04294 (Satellite Location of Main School)

Satisfactory Academic Progress 2026–2027

In order to graduate, a student in the Diploma in Practical Nursing, Associate of Applied Science in Nursing, Bachelor of Science RN-BSN, or Bachelor of Science in Nursing must have a cumulative grade point average of 2.5; A student in a Master's degree program must have a cumulative grade point average of 3.0; and a student in any other Diploma, Associate, or Bachelor's degree program must have a cumulative grade point average of 2.0 to graduate. All students must complete all courses and requirements for graduation within 150% of the total number of Credit hours in the program of study. To help students meet these requirements the University checks periodically that students are making Satisfactory Academic Progress (SAP). SAP is measured in two ways: Cumulative Grade Point Average (CGPA) and Rate of Progress. Rate of Progress is the percentage of successfully completed Credit hours relative to attempted Credit hours. That is, number of completed Credit hours divided by attempted Credit hours times 100.

SAP is measured at evaluation points that occur every eight (8) weeks (i.e., every Mod). The SAP table indicates what CGPA and rate of progress benchmarks a student must have at the evaluation points to be meeting SAP. If a student does not receive Title IV Financial Aid in a term, the term does count toward the maximum time frame in the SAP calculation.

Satisfactory Academic Progress Evaluation Points and Benchmarks

Degree	Evaluation Point	Benchmarks CGPA and % Rate of Progress
Diploma Programs (Except Diploma in Practical Nursing)	1st	Minimum of 1.0 and 50%
	2nd	Minimum of 1.5 and 60%
	3rd and thereafter	Minimum of 2.0 and 67%
Associate's / Bachelor's Degree Programs (Except AAS and BS Nursing)	1st	Minimum of 1.0 and 33.4%
	2nd	Minimum of 1.25 and 50%
	3rd	Minimum of 1.5 and 55%
	4th	Minimum of 1.75 and 60%
	5th and thereafter	Minimum of 2.0 and 67%

Degree	Evaluation Point	Benchmarks CGPA and % Rate of Progress
Diploma in Practical Nursing, Associate's Degree in Nursing, and Bachelor's Degree in Nursing	1st	Minimum of 2.0 and 50%
	2nd and thereafter	Minimum of 2.5 and 60%
Master's	1st	Minimum of 2.0 and 50%
	2nd	Minimum of 2.5 and 60%
	3rd and thereafter	Minimum of 3.0 and 67%

Students not meeting these benchmarks are not making Satisfactory Academic Progress. The first time a student is not making SAP, the student is placed on academic warning. If the student receives financial aid, the student may be placed on financial aid warning. Students on academic warning/financial aid warning will be notified via the student portal and contacted by their Program Director or the Academic Department (see the Academic Advising section).

At the next evaluation point if a student on academic warning meets or exceeds the benchmark, the student is taken off academic warning. If, however, a student does not make SAP, the student is placed on academic probation. If the student receives financial aid, the student may be placed on financial aid probation, also. Students on academic probation/financial aid probation will be notified via the student portal. **Students placed on financial aid probation must appeal in order to continue receiving financial aid**. (See the Appealing Financial Aid Probation section of the catalog for details).

Students on academic probation have until the next evaluation point to meet or exceed the SAP benchmark. If they do so, they are taken off academic probation. If a student does not make SAP, the student is dismissed from the University. A dismissed student is notified via the student portal and contacted by the Academic Department.

Regardless of the outcome of an appeal, if a VA student does not make SAP, benefits will no longer be certified, until such a time that the reason for unsatisfactory progress is resolved.

A dismissed student may appeal the dismissal. (See the Appealing Academic Dismissal section of the catalog for details). If a student's appeal is denied, the student may appeal again after one (1) year of the date of the dismissal. A student may not return to the University if denied more than once. If a student's appeal is approved, the student is placed on academic probation and may be eligible for financial aid with an academic plan until the next evaluation point.

Satisfactory Academic Progress and Course Withdrawals and Failures

When a student withdraws, the course is assigned a "W" grade. This grade has no grade points and therefore does not impact a student's cumulative grade point average. A course withdrawal, however, negatively impacts the rate of progress by increasing the number of Credit hours attempted.

A failing grade negatively impacts a student's cumulative grade point average and rate of

progress.

Transfer Credit and Satisfactory Academic Progress
When a student receives transfer Credit (advanced academic standing), the transferred Credit hours do not carry grade points and therefore do not impact the student's cumulative grade point average. The total number of allowable Credit hours attempted, however, decreases by the number of Credit hours transferred to the University. For example, if a student transfers 15 Credit hours into a program with 55 Credit hours, the number of allowable Credit hours attempted will equal 55 – 15 = 40, and 1.5 times 40 = 60 Credits hours attempted allowed.

Appealing Financial Aid Probation
To appeal financial aid probation a student must write a letter to the Appeals Committee stating what circumstances lead to poor academic performance. Acceptable circumstances are generally outside of the student's control and are unavoidable. Examples include: Death of a family member, An illness or injury suffered by the student, Documented medical condition or serious illness, Documented learning disability, Domestic violence, Involuntary call to active military duty, Documented change in conditions or employment or Special circumstances of an unusual nature which are not likely to recur. Documentation to support the appeal must be submitted with the appeal letter. In addition, the appeal letter must state what steps have been taken to correct the situation. The student should submit the appeal letter to the Academic Department or a Program Director. While the appeal is being considered by the Appeals Committee, the student should continue to attend classes. During the time the appeal is being considered and the student continues to attend class, the student will continue to incur tuition charges. If the financial aid appeal is denied, the student may continue to attend classes on a cash pay basis until the next SAP evaluation point. At the next evaluation point the student must meet or exceed the SAP benchmark to be making satisfactory academic progress. If the student is making SAP, financial aid eligibility is reestablished. If a student does not make SAP, the student is dismissed from the University.

Appealing Academic Dismissal
A student that has been dismissed for not making satisfactory academic progress may appeal the dismissal. To appeal the student must write a letter to the Appeals Committee stating what the circumstances were that lead to poor academic performance. Acceptable circumstances are generally outside of the student's control and are unavoidable. Examples include: Death of a family member, An illness or injury suffered by the student, Documented medical condition or serious illness, Documented learning disability, Domestic violence, Involuntary call to active military duty, Documented change in conditions or employment or Special circumstances of an unusual nature which are not likely to recur. Documentation to support the appeal must be submitted with the appeal letter. The student should submit the appeal letter to the Academic Department or a Program Director. The Academic Department will notify the student regarding the outcome of the appeal within 14 business days.

A student who is academically dismissed and does not appeal the dismissal within five (5) calendar days will be involuntarily withdrawn from the University. When academically dismissed, a student who wishes to return to the University must appeal the academic dismissal according to the requirements above. If the appeal is approved by the Appeals Committee, the student will be readmitted to the University. The Academic Department will inform the student of the appeal approval and will direct the student in the readmission process.

Changing Programs
If a student changes programs, only those courses that apply toward the new program will be counted in calculating the number of Credits attempted and in calculating GPA.

Additional Program/Credentials
If a graduate of the University enrolls in a new program or if a student in good SAP standing transfers programs, only those courses that apply toward the new program will be counted in calculating the number of quality points in the CGPA and the Credits attempted in calculating the Rate of Progress.

Academic Advising
Students not making satisfactory academic progress must meet with the Academic Department or a Program Director for academic advising, within seven (7) days of the SAP notification, to develop an academic improvement plan. Further, weekly meetings must occur with the students and academic department during the SAP period. Academic advising includes analyzing the circumstances that lead to poor academic performance and creating an academic improvement plan to address the circumstances. The academic improvement plan becomes part of a student's academic file. Students with an academic improvement plan must meet weekly with the Academic Department or their Program Director to determine progress toward completing the plan.